

**ACBL Unit 479  
Board Meeting Minutes  
August 4, 2019**

**Present:** Directors: Bing Kibbey, Betsy Ovitt, Susie Leo, Don Marsh, Denise Cox, Ellen McCumsey, John Wolf, Carole Schmitz. **Absent:** Dave Partridge, Carl Scheffler. **Guests:** Sherri Morgan, Judy Nevell.

**Meeting Called to Order at 11:30 by Bing Kibbey.**

**Minutes** of June 9, 2019, were approved as written.

**Treasurer's Report**



EDBC7819treasreport.xlsx

Carole sent out the Treasurer reports before the meeting. The general report was approved as presented. This report showed a total bank balance of \$14,248.80.

Carole is waiting for all of the Sectional Expenses to be submitted in order to present a Sectional Financial Report.

**Action: Carole**

**Item: Open to September**

Unit Game Schedule

Judy brought up the Unit Game Schedule and wanted the board to consider having the development of this schedule be the responsibility of the Board Vice-President instead of the Tournament Chair. This was discussed and agreed to by the Board with no dissension.

**Action: Judy to teach John**

**Item: Closed**

Old Business

GNT/NAP - Bing

This is a topic for the District Board meeting to be held during Regionals. We are not required to provide a monitor.

**Action: Bing talk to Laurie Rowe**

**Item: Open to September**

Orientation for New Board Members - Denise

This is in its final stages and should be sent out to the board soon to be discussed in September.

**Action: Denise**

**Item: Open to September**

New Business

Check Writing for Unit

The question was raised when developing the Orientation Manual of whether there should be a Limit of Authority policy for when two signatures are required for writing a check. The decision

was not to have one as there are only two checks each year that are over \$500 and it may be difficult to get second signature. Current policy is President and Treasurer have check writing authority for any amount.

It was requested that a copy of the bank account balance be presented as part of the treasurer's report each month so we can see that the report and actual bank's balance match. This was passed.

Carole is going to create an expense reimbursement form for the unit.

It was recommended that there be an annual review of the financials by a person not on the board and who is a CPA or has accounting expertise. This was passed.

**Action: Carole create form**

**Item: Closed**

**Bing talk to Laurie Hunter re: review**

Civil War

Since we have no volunteers to head this event this year, the event will not be held.

**Action; None**

**Item: Closed**

**Good of the Club**

Increasing Membership

Susie had sent out ideas for ways to welcome new members and help them stay active and participate in the club. Susie is going to contact Ralph re: should we have another Mentor/Mentee session as these were quite successful. Another idea is to have a Pro/Am game where Pros and Amateurs partner in order for the Pro to teach.

**Action: Susie**

Ellen has found a textbook for an 8 week course that teaches two over one. She and Don will organize these lessons.

**Action: Ellen**

Carole will contact Half Moon Bay re: what they are doing to increase their membership, teach etc.

**Action: Carole**

Betsy will contact Albuquerque which holds a summer camp for teens to teach bridge. She will track the Home School Group to determine how to reach them.

**Action: Betsy**

**Item: Open to September**

Meeting adjourned at 12:15

Respectfully Submitted,

Betsy Ovitt

Secretary

**Next meeting September 8, 2019. Note: This is the first Sunday of the month.**